

**LSU**  
**College of Science**

**PROMOTION & TENURE PROCESS TIMELINE**  
**For faculty up for P&T during Fall 2025 (effective AY 26-27)**

Due Date	Action	Responsible Party
Monday, August 25, 2025	Fall 2025 P&T applications launch in Elements; HR Contacts should populate fields in Section A for faculty candidates in Elements (All fields formerly on P&T Request Form)	Department
Friday, August 29, 2025	HR Contacts to provide Faculty Headcount to Maria for P&T purposes	Department
Friday, October 3, 2025	Suggested due date for Fall 2025 P&T candidates to complete Section A & upload attachments in Elements	Department
Friday, October 10, 2025	Fall 2025 P&T Draft Packets due to Maria (Sections A-F in Elements)	Department
Monday, October 13, 2025 - Wednesday, October 15, 2025	Maria audits P&T Draft Packets and communicates corrections to HR Contacts	College
Thursday, October 16, 2025 - Monday, October 20, 2025	CoS HR Contacts must make corrections to Fall P&T Draft Packets	Department
Tuesday, October 21, 2025	Fall 2025 P&T Final Packets due to Maria	Department
Wednesday, October 22, 2025 - Thursday, October 23, 2025	Maria performs review of P&T Final Packets and communicates corrections to HR Contacts	College/Department
Friday, October 24, 2025	P&T Final Packets to be uploaded to Box	College
Friday, October 24, 2025	Faculty Reps to send P&T PowerPoint presentations to Maria by 12pm	College/Department
<b>Monday, November 3, 2025</b>	<b>HOLD: Fall P&amp;T Advisory Committee Meeting</b>	College/Department
<b>Tuesday, November 4, 2025</b>	<b>HOLD: Fall P&amp;T Advisory Committee Meeting</b>	College/Department
<b>Wednesday, November 5, 2025</b>	<b>HOLD: Fall P&amp;T Advisory Committee Meeting</b>	College/Department
Thursday, November 6, 2025	Fall P&T Candidates who receive unfavorable vote will be notified; Candidates may schedule meeting with Dean Brumfield through Megan Klingler	College/Department
Friday, November 7, 2025	Last day for meetings between Fall P&T Candidates and Dean to occur	College/Department
Friday, November 14, 2025	Fall P&T recommendations due from Dean to OAA in Elements	College
Friday, November 21, 2025	Maria to send Fall P&T Status Memos to faculty/Chairs	College
Thursday, December 18, 2025	P&T recommendations forwarded for Graduate Council review	OAA
Friday, January 30, 2026	Returned to OAA from Graduate Council	OAA
Friday, February 6, 2026	Sent to Vice Provosts and Vice Presidents for review	OAA
Friday, February 27, 2026	Fall P&T Collective review by Vice Provosts and Vice President for ORED	OAA
Friday, March 13, 2026	Fall P&T Collective review by Provost, Vice Provosts and Vice President for ORED	OAA
Friday, March 27, 2026	Fall P&T Final review by President and Provost	OAA
Friday, April 17, 2026	OAA to send Fall P&T notification letters colleges	OAA
<b>Friday, May 1, 2026 (TBD)</b>	Maria to hand deliver Fall P&T President's Decision Letters to Chairs	College